

GENEVA ANDERSON

German to English Translator

Qualifications: Graduate student in German to English translation; certified in Level 1 SDL Trados; proficient in MS Office; experienced in teaching English, German, environmental education and coaching marketing; resourceful and adapts quickly to new environments

EDUCATION

University of Wisconsin-Milwaukee **Milwaukee, WI**
M.A. in Language, Literature, and Translation (German), anticipated May 2012

Principia College **Elsah, IL**
B.A. in German Studies, Minor: Music, 2004

TRANSLATION AND INTERPRETATION EXPERIENCE

6/11-8/11 - ALTA Expeditions **South and Northwest, US**
English to German Interpreter, Translator and Tour Guide

- Provided simultaneous English to German translation and interpretation on guided tours
- Organized and implemented a timely daily schedule while acting as hiking guide, driver, cook, and emergency responder for groups of 9 to 11 German speaking tourists

6/05 - St. Martin Bundesgymnasium/Bundesrealgymnasium **Villach, Austria**
German to English Translator

- Translated essays on jobs and the economy from German to English for the "Comenius Project," which promotes transnational cooperation and exchanges between schools in the European Union

GERMAN LANGUAGE AND CULTURAL EXPERIENCE

8/10-Present - University of Wisconsin-Milwaukee **Milwaukee, WI**
German Teaching Assistant

- Prepare and teach six, 50-minute intermediate German courses per week

10/04-5/06 - Austrian-American Educational Commission **Villach/Innsbruck, Austria**
English Teaching Assistant

- Prepared and led 12 intermediate to advanced conversational level English classes per week at Austrian public high schools for students ages 13-19

BUSINESS EXPERIENCE

9/07-6/08 - Sicard & Company, LLC **Nashville, TN/Briarcliff, NY**
Associate Director

- Co-directed the Project Adlego campaign, a multi-million dollar strategic online marketing campaign for Dodge
- Recruited, managed and coached the on-campus marketing efforts of undergraduate Student Business Associates (SBAs) on university campuses nationwide

References and sample work available upon request.